

ANDHRA PRADESH PUBLIC SERVICE COMMISSION: HYDERABAD
NOTIFICATION NO. 15/2009

FOR AWARD OF SENIOR SCALE/SELECTION GRADE UNDER CAREER ADVANCEMENT SCHEME TO THE LECTURERS/PHYSICAL DIRECTORS/LIBRARIANS WORKING IN GOVT. POLYTECHNICS IN A.P.T.E.S.

Applications in prescribed format are invited from the eligible Lecturers/Physical Directors/Librarians working in Government Polytechnics in A.P.T.E.S. for award of Senior Scale and Selection Grade under Career Advancement Scheme in terms of AICTE Pay Scales of 1996. The details are as follows:

CAREER ADVANCEMENT SCHEME (C.A.S.):

(a) Career Advancement provides for movement of:

- (i) Lecturer to Lecturer (Senior Scale).
- (ii) Senior Lecturer/Lecturer (Senior Scale) to Lecturer (Selection Grade).
- (iii) Librarian to Librarian (Senior Scale).
- (iv) Librarian (Senior Scale) to Librarian (Selection Grade).
- (v) Physical Director to Physical Director (Senior Scale).
- (vi) Physical Director (Senior Scale) / Physical Director (Selection Grade).

(b) For promotion under Career Advancement Scheme:

- (i) The candidate must have consistently "satisfactory" Performance Appraisal report.
- (ii) Assessment and selection would be made by a Selection Committee. The prescribed teaching/contact hours of a teacher selected / promoted under the Career Advancement Scheme shall remain the same as that of the substantive post he/she held prior to such appointment to any of the cadres under Career Advancement Scheme.

LECTURER (SENIOR SCALE):

A Lecturer will be eligible for placement as Lecturer (Senior Scale) through a process of selection if he/she has:

- 1) Completed six years of service which entitles for increments as a Lecturer with a relaxation of two years for those with Ph.D and one year for those with M.Sc/M.Tech/M.Arch/M.Pharm. Service includes the service rendered by them on other duty in the category under vocational scheme or in the Commissionerate or on deputation with the State Board of Technical Education & Training or any other organization under Foreign Service terms and conditions.
- 2) Participated in one orientation course/induction training and one refresher course or industrial training of aggregate duration of 8 weeks, or has undergone appropriate continuing education or training programmes of comparable quality and duration as may be specified or approved by AICTE. Those who possess Ph.D Degree shall be exempted from these course/training requirements.
- 3) The Government issued orders in G.O.Rt.No: 355, Higher Education (TE.1) Department, dt: 23/04/2008 extending the time limit to the Lecturer in Technical Education Department to undergo the prescribed Refresher Courses for a further period of three years with effect from 25/11/2006 i.e., the date on which the extension of time last given expires.

LECTURER (SELECTION GRADE):

A Senior Lecturer/ Lecturer (Senior Scale) with 5 years experience as Senior Lecturer or Lecturer (Senior Scale) and has consistently earned satisfactory performance appraisal report will be eligible to be placed under Lecturer (Selection Grade) subject to the recommendation of the Selection Committee.

LIBRARIAN (SENIOR SCALE):

A Librarian will be eligible for placement as Librarian (Senior Scale) through a process of selection if he/she has:

LIBRARIAN (SELECTION GRADE):

A Librarian (Senior Scale) with at least 5 years of service with evidence of innovative library service and organization of published work and has consistently earned satisfactory Performance Appraisal Reports will be eligible to be placed under Librarian (Selection Grade) subject to the recommendation of the Selection Committee.

PHYSICAL DIRECTOR (SENIOR SCALE):

A Physical Director will be eligible for placement as Physical Director (Senior Scale) through a process of selection if he/she has:

- (i) Completed six years of service as Physical Director with a benefit of two years for Ph.D and one year for M.Phil Degree holders.
- (ii) Passed the Physical Fitness Test.
- (iii) Consistently satisfactory Appraisal Reports; and
- (iv) Has attended at least one orientation and one refresher course of about three to four weeks duration each with proper and well-defined evaluation procedure (exemption from one refresher course is granted to Ph.D. degree holders). The Physical Directors, who have got the benefit of G.O.Rt.No. 164, Higher Education (TE2) Dept., dt.19/02/2001 shall fulfill this requirement within three years time.

PHYSICAL DIRECTOR (SELECTION GRADE):

- (i) Completed five years of service as Senior Physical Director/ Physical Director (Senior Scale).
- (ii) Has attended at least two refresher courses of about three four weeks duration with proper and well-defined evaluation procedure after placement in the scale of Rs. 3000-5000.
- (iii) Show evidence of having produced good teams/ athletes and of having organized and conducted coaching camps at least two weeks duration.
- (iv) Passed the Physical Fitness Test.
- (v) Consistently has satisfactory Appraisal Reports.

COUNTING OF QUALIFYING SERVICE FOR CAREER ADVANCEMENT:

The duration of leave vacancy can be counted for promotion to Senior Scale/ Selection Grade provided that: (a) the tenure of such appointment was one year or more than one year without any break (b) the incumbent was appointed on the recommendations of a Selection Committee constituted in accordance with the prescribed selection procedures as laid down by Directorate of Technical Education/ State Government (c) the concerned Lecturer/Physical Director/Librarian possesses the minimum qualification prescribed by AICTE for appointment as Lecturer/Physical Director/Librarian (d) the Incumbent was selected to the regular post in continuation of the service in a temporary capacity/ contract appointment / Adhoc appointment / leave vacancy without any break.

The applications so far received by the office of the COMMISSIONER OF TECHNICAL EDUCATION, HYDERABAD have been verified by the Technical Education Department

Eligible candidates are requested to submit their filled in applications (Format-V) to the concerned Principals of Polytechnics where they are working now by 21/01/2010, and in turn the Principals shall forward to the Commissioner of Technical Education along with Performance Appraisal Report (Format-IV) for verification and for further action. All such applications should reach the COMMISSIONER OF TECHNICAL EDUCATION, HYDERABAD by 30/01/2010 failing which their cases will not be considered for award of Career Advancement Scheme.

N.B.:1. The decision of the Selection Committee in all aspects and all respects pertaining to acceptance or rejection as the case may be at all consequent stages culminating in the process of awarding Career Advancement Scheme is final. The Selection Committee also reserves its right to alter regarding terms and conditions laid down in the Notification for convening the Career Advancement Scheme, duly intimating details thereof to all concerned, as warranted by any unforeseen circumstances arising during the course of this process of Career Advancement Scheme.

(To be submitted in duplicate)

ANDHRA PRADESH PUBLIC SERVICE COMMISSION: HYDERABAD.
NOTIFICATION NO. 15/2009

APPLICATION FOR AWARD OF SENIOR SCALE/ SELECTION GRADE SCALE
 UNDER CAREER ADVANCEMENT SCHEME OF AICTE SCALES OF PAY 1996
 (Strike off which is not applicable).

SUBJECT: _____

Regd.No. _____

(To be assigned in the Commission's Office)

APPLICANT SHOULD FILL ALL THE COLUMNS. WRITE "N.A." AGAINST THE COLUMNS, WHICH ARE NOT APPLICABLE.

1. Name of the Applicant (in capital Letters) :
2. Father's Name :
3. Designation :
4. Name of the Institution & Address :
6. Qualifications :

5. Photograph

Paste
 Passport size
 Photograph
 duly attested
 by concerned
 Principal

Qualification	Name of the University	Subject(s)	Month & Year of acquiring this qualification	Percentage of Marks/ Division/ Grade
Bachelors Degree				
P.G. Degree In				
M.Phil.				
Ph.D.				

7. Date of appointment as Associate Lecturer :
 (Redesigned as Lecturer under AICTE Scales in the Department)

8. In the case of Senior Scale :

(a) Whether participated in Orientation Course/ Induction Training

Name of Course/ Training	Conducted by	From Date	To Date	No. of days
I)				
II)				
III)				

- (c) Whether eligible for relaxation for Orientation :
Course/Induction Training, & Refresher
Course/Industrial Training (Specify details) :
- (d) Whether eligible for relaxation in the :
specified 6 years service due to acquiring
(i) Ph.D.
(ii) M.Phil/M.E/M.Tech/M.Arch/M.Pharm :
- (e) Total accountable service for Senior Scale :
as per Rules as on
- (f) Date of completion of 4/5/6 years of service :
- (g) Date of eligibility to Senior Scale :
- (9) In case of SELECTION GRADE SCALE :
- (a) Date of Senior Scale awarded by the CAS :
Selection Committee (enclose Xerox copy of
CTE proceedings) :
- (b) Total accountable service for Selection :
Grade scales as per Rules as on
- (c) Date of completion of 5 years of service :
- (d) Date of eligibility for SELECTION GRADE :
SCALE
10. Details of EOL, which affects the period of :
6/5/4 years of service, if any, availed by the
incumbent from time to time (copies of EOL
sanctioning proceedings to be enclosed)
11. Has he earned consistently Minimum :
"Satisfactory to SENIOR SCALE" GOOD
for Selection Grade performance Appraisal
Report (Appraisal Report to be enclosed)
12. Any other relevant information which is not :
covered in the proforma

I hereby declare that all the particulars made in this Application are true, complete and correct to the best of my knowledge and belief.

STATION:
DATE:

SIGNATURE OF CANDIDATE

Certified that

- (i) The application of the above candidate has been scrutinised with reference to the Service Register along with instructions given by the Department/Government from time to time and found that all the entries made therein are true and correct.
- (ii) The candidate is eligible for the award of Senior Scale/Selection Grade from _____ (Date)
- (iii) The recommendation for the award of Senior Scale/Selection Grade made in this regard is final.

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DEPARTMENT OF TECHNICAL EDUCATION

**APPLICATION FOR THE AWARD OF LECTURER (SR. SCALE)/ LECTURER
(SELECTION GRADE) UNDER CAREER ADVANCEMENT SCHEME IN AICTE SCALES
OF PAY, 1986 (to be submitted in triplicate)**

1. Name
2. Designation
3. Name of the Institution
4. Qualifications (Attested copies of certificates to be enclosed)
5. Date of appointment as Associate Lecturer (Re-designated as Lecturer under AICTE Scales) in the Department
6. (a) Date of completion of 6/5/4 years of service in the Category of Lecturer
(b) Whether Sr. Scale in AICTE Scale of Pay, 1986 was already awarded and if so, CTE Procs. Details
7. Whether eligible for relaxation in Service due to M.Tech./M. Pharm./ M.Phil/Ph.D
8. Date of acquiring M.Tech./M.Pharm/ M.Phil/Ph. D. Qualification
9. Whether participated in two Refresher Courses/Summer Institutes each of approximately four weeks duration or engaged in other appropriate continuing Education Programmes of comparable quality. YES/NO. (if Yes, details be enclosed)
10. If No, whether eligible for relaxation as per AICTE Guidelines
11. Has He / She earned consistently minimum 'satisfactory' for Sr. Scale and in case of Selection Grade 'Good' performance appraisal report (Appraisal Report be enclosed)
12. Period of EOL, if any, availed by the incumbent from time to time during the period of 6/5/4 years of service (copy of procs. Sanctioning EOL to be enclosed)
13. Date of eligibility to Sr. Scale
14. Date of Eligibility to Selection Grade

Signature of
Individual

Countersignature of the
Head of Section

Signature of the
Principal

FORM 1

**LIST OF LECTURERS/PHYSICAL DIRECTORS/LIBRARIANS TO WHOM Sr. SCALE AWARDED IN
G.O.Ms.No. 72, HIGHER EDUCATION DEPARTMENT, DT:26/09/2002.**

Member	Designation with branch	Qualification	Date of initial appointment	Date of Sr. Scale of Pay, AICTE	CTE's proc. No. and Date	Addl. Qualification such as M.Tech/M.Phil etc. with last date of Examination	Appraisal Report Satisfactory/ Good/ V.Good	Revised Date of eligibility for award of Sr. Scale in terms of G.O.Ms.No.72, Dt:26/9/2002	Date of eligibility for award of Selection Grade Scale after revision if any vide Col.9
	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)

FORMAT - III

LIST OF Sr. LECTURERS/LECTURERS (Sr. SCALE) FOR THE AWARD OF SELECTION GRADE SCALE IN AICTE SCALES OF PAY 1996

Staff Member	Subject with branch	Qualification	Date of initial appointment	Date of appointment as Sr. Lecturers/ Lecturer (Sr. Scale)	E.O.L. if any availed during the period of 6 years service	Date of completion of 5 years which counts for increments from the date of appointment of Sr. Lecturer/ Lecturer (Sr. Scale)	Appraisal Report Satisfactory/ Good/ V.Good
	(3)	(4)	(5)	(6)	(7)	(8)	(9)

(FORMAT - V)

**APPLICATION FOR THE AWARD OF /LECTURER/PHYSICAL DIRECTOR/LIBRARIAN
(SR. SCALE/SELECTION GRADE) UNDER CAREER ADVANCEMENT SCHEME OF AICTE SCALES
OF PAY 1986 (to be submitted in triplicate)**

1. Name :
2. Designation :
3. Name of the Institution :
4. Qualifications (Attested copies of Certificates to be enclosed) :
5. Date of Appointment as Lecturer/Physical Director/Librarian in the Department :
6. a) Date of completion of 6/5/4 years (including Service in Col.No.(5)) :
- b) Whether Sr. Scale in AICTE Scale of Pay 1986 already awarded; if so, CTE Procs. Details :
7. Whether eligible for relaxation in Service due to M.Tech/M.Arch./M.Pharm/M.Phil/Ph.D. :
8. Date of acquiring M.Tech/M.Arch./M.Pharm/M.Phil/Ph.D :
9. Whether participated in two Refresher Courses/ Summer Institutes each of Approximately Four weeks during or engaged in other appropriate continuing education programme of comparable Quality. YES/No (if Yes, details be enclosed) :
10. If No, whether eligible for relaxation as per AICTE Guidelines :
11. Consistently minimum 'satisfactory' For Sr. Scale and in case of Selection Grade "GOOD" performance (Appraisal Report be enclosed) :
12. Period of EOL if any availed by the incumbent during the period of ___ years. (copy of sanctioned EOL proceedings to be enclosed) :
13. Date of eligibility to Sr. Scale :
14. Date of eligibility to Selection Grade :

**Signature of the
Individual**

**Counter Signature of the
Head of Section**

**Signature of the
Principal.**

FORMAT - IV

PERFORMANCE APPRAISAL REPORT

This is to certify that the performance and Conduct of Sri/ Smt / Kum _____

_____ Designation _____ is consistently

_____ Therefore his/her case for award of Sr. Scale / of Selection Grade Scale on completion of _____ years of Service under Career Advancement Scheme in the A.I.C.T.E.PAY SCALE of Pay, 1996, may be considered.

Signature of the Head of Section

Counter signed

Name :

Designation :

PRINCIPAL
with seal.

GOVERNMENT OF ANDHRA PRADESH

**OFFICE OF THE
COMMISSIONER OF TECHNICAL EDUCATION
ANDHRA PRADESH :: HYDERABAD.**

Endt. No. G1/20192/2009-10

Dated: 29-12-2009

Copy communicated to the principals of all the Government Polytechnics / Institutions under the administrative control of this department. They are requested to furnish the application forms together with its endorsement to the eligible staff members of their institutions as on 01-09-2009 so as to enable them to apply for placement in lect. (Sr. Scale) Lect. (Selection grade in AICTE pay scales 1996 under CAS.

2. The principals are requested to collect applications and forward the same in a named cover to Sri. M. Rameshwar Reddy Asst. Director (G) office the Commissioner of Technical Education, A.P. Hyderabad so as to reach this office on or before 21-01-2010 for taking further necessary action in the matter.

Sd/- U.V.S.N. MURTHY.
for COMMISSIONER

To
The Heads of all the Institutions under the administrative control of this department
Copy to the Regional Joint Director Technical Education Hyderabad / Kakinada / Tirupathi for
similar action